



September 8, 2014

**DIVISION MEMORANDUM**  
No. 128, s. 2014

**PLANNING CONFERENCE FOR THE AREA LEVEL CAMPUS JOURNALISM WORKSHOP**

**To: Assistant Superintendents  
Division Supervisors/Coordinators  
District Supervisors/OICs  
Elementary and Secondary School Heads  
Heads, Private Elementary and Secondary Schools**

1. This Office announces the conduct of the **Planning Conference for the Area Level Campus Journalism Workshop** on September 16, 2014 at the Golden Prince Hotel and Suites, Acacia Street Corner Archbishop Reyes Avenue, Cebu City from 8:00 AM to 5:00 PM.
2. This conference aims to:
  - a. plan and finalize the schedule of campus journalism activities for the school year 2014-2015;
  - b. review the guidelines on the different journalistic events to be conducted; and
  - c. prepare the design and matrix for the area level workshop and identify key persons to manage the different categories.
3. Participants to this conference are the officers of the School Paper Advisers of Cebu Province Association Inc. (SPACePRO AI) and the **elementary** and **secondary** School Paper Advisers from public and private schools with school publications.
4. Traveling expenses and a registration fee of **Six Hundred Pesos (Php 600.00)**, inclusive of snacks, lunch, venue rental, workshop materials and other expenses relative thereto, shall be chargeable against **local school MOOE/SEF/Campus Journalism Funds**, subject to the usual accounting and auditing rules and regulations.
5. This Memorandum serves as Authority to Travel.
6. Immediate and wide dissemination of this Memorandum is desired.

**ARDEN D. MONISIT, Ed.D.**  
Schools Division Superintendent

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